



POSITION DESCRIPTION

JOB TITLE:	Water Officer
LOCATION:	Warrnambool, Victoria
TERM:	1.0 FTE 12 months full time, with opportunities for extension
SALARY:	\$65,000 - \$80,000
REPORTS TO:	General Manager Cultural Landscapes

THE ORGANISATION

Eastern Maar Aboriginal Corporation (EMAC) was determined by the Federal Court as a Registered Native Title Body Corporate (RNTBC) under the Native Title Act 1993 (*Cth*) in 2011, holding native title for an area of land shared with the Gunditjmara people in what is now known as South West Victoria.

In 2012, the Eastern Maar filed a native title claim over the remaining portion of their traditional land and waters. EMAC has been accorded Registered Aboriginal Party (RAP) status (under Victorian Aboriginal heritage legislation) for the shared native title area and the area covered by the 2012 native title claim in February 2020.

The Corporation is governed by a Board of Directors, each representing a family group of the Eastern Maar People. Its role is to protect and advance the aspirations of Eastern Maar citizens by managing their native title and cultural heritage rights and interests and implementing aspects of the Eastern Maar Settlement Agreements to be negotiated with the State of Victoria under the *Traditional Owner Settlement Act 2010*. EMAC is also responsible for providing high quality policy advice, leadership in developing key initiatives, and strengthening the capacity and independence of Eastern Maar citizens.

PURPOSE OF THIS POSITION

The Water Officer is a newly established position that will be responsible for identifying and driving EMAC's aspirations and assertions on water. The position will be the main point of contact for EMAC on all water related policy and planning matters ensuring partnerships and strong working relationships are formed and nurtured.

KEY ROLES AND RESPONSIBILITIES

- Be EMAC's point of contact for water sector related matters, including:
 - Work with EMAC employees, its members and Eastern Maar community where applicable, on water related projects and activities.
 - Develop and maintain relationships, as well as represent EMAC, with relevant water sector agencies.
 - Manage logistics and requirements for running effective engagement activities on water with EMAC, its members and community, and agencies.
- Research and capture relevant agencies key strategies, goals, and objectives to maximise opportunities for EMAC specific to water, as well as assisting in developing and implementing EMAC strategies and processes on water.
- Promote, educate and advocate for EMAC, its ways of working, its assertions and goals specific to water.



- Providing high level strategic policy advice on the operational architecture to how water is managed at both a state and federal context including how water licencing operates across the jurisdictions
- Providing advice on opportunities, challenges and issues related to the management of waterways within the EMAC ancestral estate
- Work closely with EMAC Cultural Landscapes Officer in seeking out and documenting information on the cultural significance of key waterways and the associated environment from an EMAC perspective.
- Prepare relevant funding submissions and assisting with related projects and events.

GENERAL

- Being aware and adhere to The Privacy Act, OH & S Legislation and other relevant legislations.
- Being aware and adhere to EMAC Policy and Procedure manuals.
- Being aware and participate in staff performance reviews.
- Attending all mandatory training as required.
- Performing other duties as directed from time to time.

KEY SELECTION CRITERIA

ESSENTIAL

- An ability to articulate the way in which EMAC values and assertions might be brought to bear upon government policy and practice in relation to water.
- A genuine commitment to capacity building and 'water literacy' amongst EMAC its Board and community.
- Excellent interpersonal and communication skills with demonstrated experience of working collaboratively and influencing across multiple stakeholder groups.
- Excellent written and oral communication skills including the ability to effectively engage a range of stakeholders including management, government bodies and community members.
- Proven ability to show initiative, work collaboratively, prioritise work requirements, consult appropriately and respond to direction.
- Good time management skills with the ability to manage multiple relationships and projects simultaneously.

DESIRABLE

- Demonstrated understanding of the regulatory framework in which EMAC operates.
- A demonstrable understanding of the key elements of Victorian Government water policy including entitlement system and planning framework



OTHER POSITION REQUIREMENTS

- A current Victorian driver's licence is essential.
- Regular travel for work related purposes.
- Proficiency in the use of computer and telecommunications technology.

HOW TO APPLY

To apply please include in your application a CV/resume and cover letter that addresses why you are the best candidate for this position and how your background, experience and skills align with the Key Selection Criteria.

Please ensure your full name is on all attachments and email your application to john.clarke@easternmaar.com.au

Closing date for applications: COB 4th December 2020

If you have any queries about the role, please email john.clarke@easternmaar.com.au or call on 0429 598 481

Appointment of the successful applicant will be made subject to a satisfactory national police history check.

Applications from Aboriginal and Torres Strait Islander people are encouraged, but this is not a designated/identified Aboriginal and Torres Strait Islander appointment.