



POSITION DESCRIPTION

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| JOB TITLE: | THREATENED SPECIES OFFICER |
| LOCATION: | Warrnambool, Victoria |
| TERM: | 1.0 FTE 12 months full time |
| SALARY: | \$70 000 - \$80,000 |
| REPORTS TO: | Healthy Country Manager |

THE ORGANISATION

Eastern Maar Aboriginal Corporation (EMAC) was determined by the Federal Court as a Registered Native Title Body Corporate (RNTBC) under the Native Title Act 1993 (*Cth*) in 2011, holding native title for an area of land shared with the Gunditjmara people in what is now known as South West Victoria.

In 2012, the Eastern Maar filed a native title claim over the remaining portion of their traditional land and waters. EMAC has been accorded Registered Aboriginal Party (RAP) status (under Victorian Aboriginal heritage legislation) for the shared native title area and the area covered by the 2012 native title claim in February 2020.

The Corporation is governed by a Board of Directors, each representing a family group of the Eastern Maar People. Its role is to protect and advance the aspirations of Eastern Maar citizens by managing their native title and cultural heritage rights and interests and implementing aspects of the Eastern Maar Settlement Agreements to be negotiated with the State of Victoria under the *Traditional Owner Settlement Act 2010*. EMAC is also responsible for providing high quality policy advice, leadership in developing key initiatives, and strengthening the capacity and independence of Eastern Maar citizens.

PURPOSE OF THIS POSITION

The Threatened Species Officer will build capacity and understanding to restore and manage the long-term resilience of species (both threatened species and species of cultural value) and ecological communities, with a vision of ensuring that populations are healthy and thriving well into the future.

KEY ROLES AND RESPONSIBILITIES

- Build capacity and understanding to restore and manage threatened or culturally significant species on Country.
- Explore current status of culturally significant species
- Develop and support place-based plans to progress objectives in restoring and managing threatened species and collaborate with relevant agencies in the management of small mammals
- Work with Eastern Maar community to connect with species.
- Build organisation skills through regular network, training and mentoring with biodiversity staff, experts and other traditional owners
- Collaborate in the development of the Victorian Bio Division strategy to Strengthen Nature (building safer haven species genetic rescue, translocation, etc) and planning for species with important ecosystem functional roles.
- Undertake/participate in natural values assessments across the Eastern Maar Estate



GENERAL

- Provide statistical and management reports to meet organisational and statutory requirements.
- Be aware and adhere to The Privacy Act, OH & S Legislation and other relevant legislations.
- Be aware and adhere to EMAC Policy and Procedure manuals.
- Be aware and participate in staff performance reviews.
- Attend all mandatory training as required.
- Perform other duties as may be directed or implied from time to time.
- Ensure compliance with legal and contractual requirements of the corporation and Aboriginal Heritage Act 2006
- Be aware and participate in staff performance reviews.
- The incumbent requires the ability to travel regularly for work related purposes. A current Victorian driver's licence is essential.

KEY SELECTION CRITERIA

ESSENTIAL

- Demonstrated communication and interpersonal skills to engage with, influence and build and maintain relationships with stakeholders.
- Maintains a communication style that is honest, transparent, collaborative, supportive, and accountable.

DESIRABLE

- Knowledge of, and experience in the protection and management of natural values including native fauna.
- Demonstrable experience in producing concise, coherent and high-quality written documents
- Demonstrated understanding of the regulatory framework in which EMAC operates.
- Knowledge of Eastern Maar people, Country, culture, values, aspirations and customs and experience working with the Eastern Maar people, community and key organisations and stakeholder groups
- Experience working with Aboriginal people, including a demonstrated ability to communicate and engage sensitively and effectively with Traditional Owner led communities and organisations.
- Ability to clearly define tasks and prioritise accordingly.
- Implements strategies to build support from key internal and external clients and stakeholders.



HOW TO APPLY

To apply please include in your application a CV/resume and cover letter that addresses why you are the best candidate for this position and how your background, experience and skills align with the Key Selection Criteria.

Please ensure your full name is on all attachments and email your application to Ms. Bansri Dave (HR Officer) bansri.dave@easternmaar.com.au

If you have any queries about the role, please contact Ms. Bansri Dave (HR Officer) bansri.dave@easternmaar.com.au

Closing date for applications: COB 12 August 2022

Appointment of the successful applicant will be made subject to a satisfactory national police history check.

Applications from Aboriginal and Torres Strait Islander people are encouraged, but this is not a designated/identified Aboriginal and Torres Strait Islander appointment.