



POSITION DESCRIPTION

JOB TITLE:	COORDINATOR - JUNIOR GUARDIAN PROGRAM
LOCATION:	Warrnambool, Victoria
TERM:	Up to 1.0 FTE until 31 December 2025
SALARY:	\$70,000 - \$80,000 per annum
REPORTS TO:	Healthy Country Manager

THE ORGANISATION

The Eastern Maar Aboriginal Corporation (EMAC) is a Registered Native Title Prescribed Body Corporate (RNTBC) established under the Native Title Act 1993 (Cth) and registered as a corporation under the Corporations (Aboriginal and Torres Strait Islanders) Act 2006 (CATSI Act).

EMAC was established in 2011 following a positive Native Title consent determination by the Federal Court. This determination granted rights over an area known as PART B, spanning from Deen Maar (Lady Julia Percy Island) in the south to Dunkeld in the north. It is shared with the Western Gunditjmarra Native Title Holders, represented by the Gunditj Mirring Traditional Owners Aboriginal Corporation.

In March 2023, a second positive Native Title Determination expanded EMAC's jurisdiction, covering an extended area from Yambuk to Aireys Inlet in the southwest, reaching Middle Creek and Ararat in the north, and returning south to Dunkeld.

Eastern Maar peoples are those descendants, including by adoption, of the following persons:

- King of Port Fairy and Eliza; Old Jack (father of John Dawson); Charlie and Alice (parents of Albert Austin); Samuel Robinson and Mary Caramut; Lizzie (mother of Frank Clarke); Robert and Lucy (parents of Alice Dixon); Barney Minimalk; Nellie Whiturboin; Louisa (mother of William Rawlings) and Richard Sharp;

and who:

- either identify as being from the eastern domain of the Maar-speaking people and are recognised as being from the eastern domain by the Eastern Maar people;
- or otherwise identify as Maar, Gunditjmarra, Tjap Wurrung, Peek Whurrung, Keeray Wooroong (Kirrae Whurrung), Kuurn Kopan Noot, Yarro Waetch (Tooram Tribe), Djargurd Wurrung, Gulidjan and/or Gadubanud and are recognised as being from the eastern domain by the Eastern Maar people.

EMAC is a formally recognized Registered Aboriginal Party (RAP) responsible for protecting and managing cultural heritage. The RAP boundaries extend beyond the Native Title-recognized boundaries, including Winchelsea in the east and reaching the furthest point of Landsborough in the north.

As the representative body, EMAC advocates for the collective group, advancing their native title rights, protecting cultural heritage, providing policy advice, and leading key initiatives aligned with the rights, aspirations, and assertions of the EMAC community. They actively strive to enhance the cultural and economic capacity and independence of Eastern Maar citizens by pursuing and implementing their economic and social aspirations, notably through the Victorian Registered Aboriginal Party regime.



PURPOSE OF THIS POSITION

The Coordinator will develop and deliver/coordinate Eastern Maar Aboriginal Corporation's Junior Country Guardian Program to provide opportunities for First Nations students to learn in a way that balances and integrates Traditional environmental and Cultural knowledge, heritage and resource management with their mainstream schooling.

KEY ROLES AND RESPONSIBILITIES

- Set up a schedule of activities for Aboriginal students, oversee the logistics and work to align activities with the school curriculum.
- Liaise with families and selected schools to engage students in the program.
- Coordinate Eastern Maar community members and staff to teach, mentor and educate students in specialist areas such as culture, language, archaeology, ecology, and land and sea Country management.
- Coordinate integration of educational opportunities with Eastern Maar Healthy Country projects such as Dreeite, Tower Hill and Sea Country. Exposing students to a range of work prospects and inspiring students in potential career opportunities beyond their schooling.
- Provide opportunities for students to work alongside Eastern Maar Aboriginal Corporation's specialist staff which may include Archaeologists and Ecologists, Eastern Maar knowledge holders and other relevant professionals.

KEY SELECTION CRITERIA

ESSENTIAL

- Demonstrated communication and interpersonal skills to engage with, influence and build and maintain relationships with stakeholders.
- Maintains a communication style that is honest, transparent, collaborative, supportive, and accountable.

DESIRABLE

- Knowledge of, and experience in the Victorian education system
- Knowledge of, and experience in the protection and management of natural values
- Demonstrable experience in producing concise, coherent and high-quality written documents
- Demonstrated understanding of the regulatory framework in which EMAC operates.
- Knowledge of Eastern Maar people, Country, culture, values, aspirations and customs and experience working with the Eastern Maar people, community and key organisations and stakeholder groups.
- Experience working and developing relationships with Aboriginal people, including a demonstrated ability to communicate and engage sensitively and effectively with Traditional Owner-led communities and organisations.
- Ability to clearly define tasks and prioritise accordingly.
- Implements strategies to build support from key internal and external clients and stakeholders.
- Good organisational and time management skills to plan, organise and deliver activities.

OTHER POSITION REQUIREMENTS

Offers of employment can only be made once all required probity checks have been completed. These include:

- reference checks.
- The appointment of the successful applicant will be made subject to a satisfactory national police history check. A clear Police Check must be conducted within the last three months.
- Acceptable evidence of their proof of immunisation/vaccination status.
- The incumbent requires the ability to travel regularly for work-related purposes. A current Victorian driver's licence is essential.
- Proficiency in the use of computer and telecommunications technology.
- A request to conduct probity checks does not guarantee that an offer of employment will be made.

WORKING FOR EASTERN MAAR ABORIGINAL CORPORATION

EMAC EMPLOYEE BENEFITS

- Hybrid working arrangements available.
- Salary Packaging benefits
- Paid Christmas break
- Employee Assistance Program
- Mentoring, learning and career development opportunities.

EMAC WILL OFFER

- A friendly and supportive culture
- Opportunities for career progression
- Opportunity to experience various teams.

HOW TO APPLY

To apply please include in your application a CV/resume and cover letter that addresses why you are the best candidate for this position and how your background, experience and skills align with the Key Selection Criteria.

Please ensure your full name is on all attachments and email your application to Bansri Dave, bansri.dave@easternmaar.com.au

Closing date for applications: COB 28 June 2024

If you have any queries about the role, please email bansri.dave@easternmaar.com.au

Appointment of the successful applicant will be made subject to a satisfactory national police history check.

Aboriginal and Torres Strait Islander people are encouraged to apply, but this is not a designated/identified Aboriginal and Torres Strait Islander appointment.